

**Notice of a public meeting of  
Decision Session - Executive Member for Transport and Planning**

**To:** Councillor Dew (Executive Member)

**Date:** Thursday, 14 June 2018

**Time:** 2.00pm

**Venue:** The Thornton Room - Ground Floor, West Offices (G039)

**AGENDA**

**Notice to Members – Post Decision Calling In:**

Members are reminded that, should they wish to call in any item\* on this agenda, notice must be given to Democracy Support Group by **4:00pm** on **Monday 18 June 2018**.

\*With the exception of matters that have been the subject of a previous call in, require Full Council approval or are urgent which are not subject to the call-in provisions. Any called in items will be considered by the Corporate and Scrutiny Management and Policy Scrutiny Committee.

Written representations in respect of items on this agenda should be submitted to Democratic Services by **5.00pm on Tuesday 12 June 2018**.

**1. Declarations of Interest**

At this point in the meeting, the Executive Member is asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which he may have in respect of business on this agenda.

**2. Minutes**

(Pages 1 - 12)

To approve and sign the minutes of the meeting held on 17 May 2018.

### 3. **Public Participation**

At this point in the meeting, members of the public who have registered to speak can do so. The deadline for registering is **5.00pm** on **Wednesday 13 June 2018**. Members of the public can speak on agenda items or matters within the Executive Member's remit.

To register to speak please contact the Democracy Officers for the meeting, on the details at the foot of the agenda.

#### **Filming, Recording or Webcasting Meetings**

Please note that, subject to available resources, this meeting will be filmed and webcast, or recorded, including any registered public speakers who have given their permission. The broadcast can be viewed at <http://www.york.gov.uk/webcasts> or, if recorded, this will be uploaded onto the Council's website following the meeting.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officers (contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at

[https://www.york.gov.uk/downloads/file/11406/protocol\\_for\\_webcasting\\_filming\\_and\\_recording\\_of\\_council\\_meetings\\_20160809](https://www.york.gov.uk/downloads/file/11406/protocol_for_webcasting_filming_and_recording_of_council_meetings_20160809)

### 4. **Revised Boundary for Strensall with Towthorpe Neighbourhood Plan Area** (Pages 13 - 24)

This report follows on from the recent consultation (28 March - 11 May 2018) on the revised boundary application submitted by Strensall with Towthorpe Parish Council for their Neighbourhood Plan Area. The report recommends that City of York Council approve the application and amend the Strensall with Towthorpe Neighbourhood Plan Area in accordance with the application received.

## 5. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

### Democracy Officers:

Catherine Clarke and Louise Cook (job share)

Contact details:

- Telephone – (01904) 551031
- Email [catherine.clarke@york.gov.uk](mailto:catherine.clarke@york.gov.uk) and [louise.cook@york.gov.uk](mailto:louise.cook@york.gov.uk)  
(If contacting by email, please send to both Democracy Officers named above).

For more information about any of the following please contact the Democratic Services Officers responsible for servicing this meeting:

- Registering to speak;
- Business of the meeting;
- Any special arrangements;
- Copies of reports and;
- For receiving reports in other formats

Contact details are set out above.

**This information can be provided in your own language.**

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**

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City of York Council

Committee Minutes

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Meeting	Decision Session - Executive Member for Transport and Planning
Date	17 May 2018
Present	Councillor Dew

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## 80. Declarations of Interest

The Executive Member was asked to declare, at this point in the meeting, any personal interests, not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests that he might have had in respect of business on the agenda.

The Executive Member declared several interests, all of which were personal and non-prejudicial, as listed below:

- in relation to the agenda item 4 (*Annual Review 2017-18: Traffic Regulation Order Representations*), due to the fact that his father-in-law (a blue badge holder) used the doctor's surgery on Moorcroft Road;
- in relation to the agenda item 4 (*Annual Review 2017-18: Traffic Regulation Order Representations*), due to him being a bus number 6 user;
- in relation to the agenda item 6 (*North York Bus Improvement Scheme*), due to his past employment with FirstGroup and as a bus operator.

## 81. Minutes

Resolved: That the minutes of the Decision Session held on 12 April 2018 be approved and signed by the Executive Member as a correct record.

## 82. Public Participation

It was reported that there had been ten registrations to speak at the meeting under the Council's Public Participation Scheme. Additional speakers had been put on the waiting list and encouraged to send written representations published as a supplement to the agenda. Subject to time for public participation not exceeding 30 minutes in total, the Executive Member made the decision to let all the registered participants speak during the meeting.

Dave Lane spoke in relation to the agenda item 4 (*Annual Review 2017-18: Traffic Regulation Order Representations*) in his capacity as a local resident. He objected to the proposed Traffic Regulation Order (TRO) on Dodson Terrace/Barlow Street, referring to the high parking pressure in the vicinity. He highlighted that numerous objections to the proposal had been received and that there was already a shortfall of parking spaces in the area. He noted that the proposal would remove ten additional parking spaces which would considerably increase the shortfall.

Mark Ibbotson, a local business owner, also spoke in relation to the agenda item 4, talking in favour of the restrictions at Clifton Moor Industrial Estate. He reported the following supporting reasons:

- the width of the roads in the estate, which was not wide enough for cars to park on both sides;
- the fact that people who parked their cars in the estate were not local residents or workers;
- the fact that the parked cars made the road inaccessible, which resulted with local businesses suffering due to loss of trade.

Glen Allan then spoke in relation to the agenda item 4 in his capacity as a local resident. He objected to the TRO on Geldof Road which would result with him and his wife having to park some distance away. He explained that this was not feasible due to his health and potential difficulties with his car insurance.

Mr Hearn, a local resident, also spoke in relation to the agenda item 4, objecting to some of the proposals on waiting restrictions on Melrosegate. He called for the proposal's extension up to Alcuin Avenue, including double lines on both sides of the road. He highlighted that, due to the cars parking at both sides of Melrosegate, traffic often needed to go down the pavements and the emergency services were sometimes not able to efficiently navigate through the road. He also added that the car obstruction created danger for cyclists and children coming out of the nearby field.

Cllr D'Agorne then spoke in relation to item 4 of the agenda, supporting the TRO on Barbican Mews and Farrar Street. He also spoke about item 6 (*North York Bus Improvement Scheme*), emphasising the following:

- future needs of residents moving to the Nestlé South development should be looked at;
- increase of car movement in the network area could result with further journey delays;
- anything that could discourage cyclists from the North York zone should be avoided;
- displacement of bus stops should not take place unless the proposed locations were more convenient for users;
- new bus lanes could be considered as part of the scheme;
- re-modelling the junction near the Union Chapel could be considered as part of the scheme.

Nick Irish, a local resident, registered to speak against the proposals in relation to the agenda item 5 (*Lumley Road/St Luke's Grove Ward Committee Scheme, Parking Restrictions – TRO*), due to no appropriate parking available outside his property should the proposal be approved. However, he clarified that the new proposal accounted for his concerns and thanked the Officer for his work on that.

Martin Davies, a local resident, then spoke in relation to item 5 of the agenda, relaying concerns that the residents had not been consulted about the TRO proposal in 2016. He described recent incidents on St Luke's Grove, including occurrences

where emergency services were not able to reach a resident with deteriorating health condition as well as the delayed waste collection. He called for an adoption of the Residents' Parking Scheme on St Luke's Grove, including appropriate bollard protections.

Cllr Craghill registered to speak about item 6 of the agenda (*North York Bus Improvement Scheme*), querying whether the current proposal would make substantial difference to the North York zone. She reiterated the need to fully explore the proposal by means of public consultations and suggested inclusion of the following in the bus improvement scheme:

- bus lanes, bus gates and other measures such as green time facility, which would give buses the priority over other traffic;
- ways of implementing high-frequency service buses for the Nestlé South development;
- more detailed plans on re-modelling the junctions (e.g. Clarence Street / Lowther Street and Fountayne Street) to reduce conflicting movements.

Marie Dowling, a local resident and petition organiser, spoke about the agenda item 7 (*York Road, Haxby Pedestrian Crossing Petition*). She highlighted the following arguments supporting the request for a pedestrian crossing to be installed on York Road:

- the petition had been signed by over 1,000 residents;
- a few incidents and near-misses (including children) on the road;
- location of two primary and one secondary school in the area;
- local public facilities such as the Older Persons' Accommodation and sports facilities in the area.

She called for the full assessment of the road that would include the peak times during which children crossed it on their way to school.

Cllr Richardson also spoke about the agenda item 7, supporting the request for a pedestrian crossing and adding that the



nearest crossing was provided in the village which was not acceptable for the road of that size.

Cllr Mason then spoke in relation to item 4 of the agenda, calling for the TRO on Moorcroft Road to be deferred (i.e. to include it in the next review for further investigation) in light of the recent survey that aimed at gathering additional evidence that would help make the appropriate decision.

Julie Hughes also spoke in relation to the agenda item 4, specifically on the removal of the bay on St Olave's Road. She highlighted the following:

- removal of the parking bay had been proposed in 2016 and successfully objected to;
- there had been no problems or accidents in the area since the original request to remove it had been made in 2016;
- removal of the bay could result with faster traffic which could, in turn, increase the risk of accidents;
- the access to her drive would be more dangerous if the bay was removed;
- there were other bays on the street that were more appropriate to amend.

Cllr Cuthbertson spoke about the agenda item 7, reiterating that the petition that had been started by Marie Dowling was worth considering.

Arif Khalfe spoke in relation to the agenda item 5, stating that the discussions and reviews of the proposals in question had been taking place over the past four years. He expressed his disappointment that the Council did not take any tangible action since 2014 and called for an immediate implementation of the proposal described in the report.

Fourteen written representations had been received in advance of the meeting which were included in the agenda in form of a supplement.

**83. Annual Review 2017/18 Traffic Regulation Order Representations**

The Executive Member considered a report with the representations that had been made during the formal advertising period for a set of Traffic Regulation Orders (TROs), which asked him to determine the course of action to take for the items that had been objected to. Those proposals had been approved for advertising by the Executive Member for Transport and Planning at the September 2017 meeting.

The Executive Member considered each TRO separately, taking into account the comments made by public speakers, Officers' recommendations as well as responses to the objections received. The following was noted:

- Dodsworth Avenue: a letter with objection had been received from a local residents' association. The letter suggested that a 24 hour both sides no waiting area was excessive and that other proposals would simply move the problem further along the street. It was reiterated that the proposals aimed at keeping junctions clear which would provide an increased opportunity for passing vehicles without significantly impacting on local residents and their visitors.
- a number of comments relating to the possibility of parking at the junctions were received. It was noted that, according to the Highway Code (UK), parking at the junctions was not allowed. Therefore, objections that had been received on that matter could not be deemed valid.

The Executive Member decided to amend the Officers' recommendations in relation to the following two cases:

- St Olave's Road: in light of public participation, Ward Councillors' support and the objections received, to take no action at that time but to reconsider the case if further concerns were raised and to take appropriate steps to bring the TRO restrictions in line with the conditions on the street on the opposite side of the road.

- Moorcroft Road: in light of public participation, the objections received and Ward Councillors' request to delay the proposal until the survey results were known, to take no action at that time but to reconsider the case in the next annual review if further concerns were raised.

It was then

Resolved:

a) That the following restrictions be implemented as advertised (see Annex B of the report):

- St Olave's Road (amendment to time of residents' parking bay operation);
- Barbican Mews;
- Farrar Street;
- Pasture Farm Close;
- St Leonard's Place;
- Windsor Drive / Ripley Gr;
- Dodsworth Avenue (x5);
- Melrosegate (near Harington Ave);
- Redmires Cl. / Ebsay Dr;
- Esk Drive;
- White Rose Way Lay-by;
- St James Place.

b) That the following restrictions be implemented to a lesser extent than advertised (see Annex C of the report):

- Copmanthorpe Ln/ Kirkwell;
- Main Street, Fulford;
- St Saviour's Place R43;
- Clifton Moor industrial estate;
- North Field Lane;
- The Village, Wigginton.

c) That the objection for the following restrictions be upheld and no further action be taken OR that the following restrictions be included in the next review for further investigation (see Annex D of the report):

- St Olave's Road (at the double bend);
- Moorcroft Road;
- Barlow Street;
- Railway Terrace;
- Shipton Road / Manor Lane;
- Barley Rise, Strensall (shops);
- Geldof Road.

Reason:

a) To resolve the concerns put forward in the original request for restrictions.

b) To try to resolve the issues brought to our attention and to respond to the concerns put forward during the advertising period.

c) To respond the concerns put forward in during the advertising period.

**84. Lumley Rd / St Luke's Grove Ward Committee Scheme, Parking Restrictions - Traffic Regulation Order**

The report providing details of objections raised to the recent advertisement of no waiting and no stopping restrictions on Lumley Road and St Luke's Grove (Clifton) was presented to the Executive Member. It was noted that the receipt of a petition requesting that the Residents' Parking Scheme (RPS) was offered as an alternative to the advertised restrictions had also been received.

The Executive Member acknowledged that the proposals had not been implemented since September 2016 when the initial meeting with residents had been held to discuss the relevant options. It was also acknowledged that 53% of the residents had not supported the introduction of RPS during the ballot held in November 2014. The Executive Member emphasised that the gap between those voting for and against the implementation in 2014 was minimal and that organising additional ballot would be an opportunity to highlight the concept and benefits of RPS to local residents.

With this in mind, it was

Resolved:

That **Option 2:**

Acknowledge receipt of the petition and objections. Offer the residents of both streets a final ballot on the options of either providing residents' parking or implementing the proposals as advertised (Annex D of the report) with the minor amendments shown in Annex F of the report. Pre-approve the next step dependent on the result of the vote as set out below:

- a) If residents' parking is favoured, approve advertisement of the Traffic Regulation Order (TRO) with any objections reported back to Executive Member Decision Session.
- b) If the restrictions scheme is favoured, approve making of the order and installation of the restrictions.

be approved.

Reason: To provide residents with an opportunity to make an informed decision as to how they would like to address the parking problems in their streets, following receipt of a petition calling for residents' parking.

## **85. North York Bus Improvement Scheme**

The Executive Member considered a paper setting out a scheme to improve the reliability of bus services on Wigginton and Haxby Roads and requesting permission to go out to consultation on the scheme with local residents, businesses and other affected stakeholders.

The Executive Member agreed with the recommendations, noting in particular delays occurring during the hospital visiting times, when vehicles queuing to enter the hospital car park caused congestion on Wigginton Road. As a regular user of the number 6 bus, he disagreed with the suggestion that buses waited at the Fountayne Street stops for longer than necessary for passenger to board and alight, but accepted the need to improve conditions for pedestrians and cyclists as well as ongoing work with York District Hospital on overall traffic

reduction. The written representations had been submitted by York Cycle Campaign and York Bus Forum and it was confirmed that those organisations would be welcome to participate in any further public consultations on the scheme.

It was

Resolved: That permission for the further development of the scheme set out in this paper – specifically that the scheme now goes forward to public consultation and engineering development with a final decision to be taken on whether to proceed with the scheme after the Summer – be given.

Reason: This will allow the scheme to be delivered in early 2019.

## **86. York Road, Haxby Pedestrian Crossing Petition**

A report acknowledging receipt of a 1052 signature petition requesting the provision of a zebra or pelican crossing on York Road (Haxby) was presented to the Executive Member. The report also sought approval for Officers to investigate whether a formal crossing would be appropriate using the current guidance and, if so, whether there was a suitable location for such a crossing on the section of the road in question.

The Executive Member thanked the Officers and the public participants for highlighting the concerns and it was

Resolved: That **Option 1:**

Acknowledge receipt of the petition and give approval to Officers to investigate whether a crossing is justified on the section of York Road as suggested and, if a

crossing is justified, to identify whether there is a suitable location. The outcome of this work will be brought back to the Executive Member for further approvals as appropriate.

be approved.

Reason:

To note the wishes of the signatories and to undertake the necessary investigative work to determine whether a formal crossing is justifiable and feasible.

Cllr P Dew, Executive Member

*[The meeting started at 2.00pm and finished at 3.20pm].*





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**Executive Member Decision Session –  
Transport and Planning****14 June 2018****Revised Boundary for Strensall with Towthorpe Neighbourhood Plan  
Area****Summary**

1. This report follows on from the recent consultation (28<sup>th</sup> March - 11<sup>th</sup> May 2018) on the revised boundary application submitted by Strensall with Towthorpe Parish Council for their Neighbourhood Plan Area. The report recommends that City of York Council approve the application and amend the Strensall with Towthorpe Neighbourhood Plan Area in accordance with the application received.

**Background**

2. As part of the Localism Act 2011, local communities are encouraged to come together to get more involved in planning for their areas by producing Neighbourhood plans for their area. Neighbourhood plans are centred specifically round creating plans and policies to guide new development.
3. Neighbourhood planning is about letting the people who know about an area plan for it. It is led by the residential and business community, not the Council, and is about building neighbourhoods – not stopping growth.
4. If adopted by the Council, Neighbourhood Plans and orders will have weight becoming part of the statutory plan making framework for that area. Designation of a Neighbourhood Area and a Neighbourhood Forum are the first stages in the preparation of a Neighbourhood Plan.
5. In line with National Planning Practice Guidance (NPPG) paragraph 24<sup>1</sup>:

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<sup>1</sup> ID 41-024-20140306

*'an application to produce a Neighbourhood Plan must be made by a parish or town council or a prospective neighbourhood forum to the local planning authority for a Neighbourhood Area to be designated (Regulation 5 of the Neighbourhood Plan (General) Regulations 2012 (As amended). This must include a statement explaining why the proposed neighbourhood area is an appropriate area'.*

6. Strensall with Towthorpe Parish Council is preparing a neighbourhood plan for the parish. On 7<sup>th</sup> January 2016, City of York Council approved an area application and the Strensall with Towthorpe Neighbourhood Plan area was designated. The area follows the boundary of the Parish.

#### Reasons for the Amended Neighbourhood Area Boundary

7. In May 2017, Strensall with Towthorpe Parish Council submitted a revised boundary application (Annex A). This revised area incorporates Towthorpe Moor Lane in light of the 7<sup>th</sup> November 2016 announcement that the MOD would be releasing the barracks sites and City of York Plan was proposing to allocate them. Towthorpe Moor Lane is in Stockton-on-the-Forest Parish but the Parish Council have agreed that this area can be included within the Strensall with Towthorpe Neighbourhood Plan. A letter from Stockton-on-the-Forest Parish Council confirming this was included as part of the revised boundary application contained at Annex A of this report.

#### **Consultation**

8. In line with the Regulations (2012, as amended), the City of York Council must:
  - (a) *publish on their website and in such other manner as they consider is likely to bring the order to the attention of people who live, work or carry on business in the neighbourhood area—*
    - (i) *a document setting out details of the modification (“the modification document”); and*
    - (ii) *details of where and when the modification document may be inspected; and*
  - (b) *give notice of the modification to the following—*
    - (i) *the qualifying body or community organisation, as the case may be; and*
    - (ii) *any person the authority previously notified of the making of the order or plan.*

9. Between 28<sup>th</sup> March and 11<sup>th</sup> May 2018, City of York Council published the revised boundary application for a 6 week period in the following ways which meet the statutory requirements and accord with the Council's adopted Statement of Community Involvement:
- A notice and a copy of the applications were put up at several prominent locations around Strensall with Towthorpe ward;
  - A notification letter was sent to businesses and landowners/agents in the Parish area;
  - A notification letter was sent to all neighbouring parish councils, these are:
    - Sutton on the Forest PC
    - Flaxton PC
    - Earswick PC
    - Haxby PC
    - Stockton on the Forest PC
  - A webpage has been created at [www.york.gov.uk/neighbourhoodplanning](http://www.york.gov.uk/neighbourhoodplanning) where the Strensall with Towthorpe application is available to view as well as additional information on the Neighbourhood Planning process.
  - A specific email address [neighbourhoodplanning@york.gov.uk](mailto:neighbourhoodplanning@york.gov.uk) has been set up for representations as has a freepost address.

## Responses to Consultation

10. The Council did not receive any responses to the consultation.

### Options

11. The following options are available for the Executive Member to consider:

**Option 1** – approve the revised boundary application for the Strensall with Towthorpe Neighbourhood Area in accordance with the revised boundary application (attached at Annex 1) without modification;

**Option 2** – approve an amended revised boundary application for the Strensall with Towthorpe Neighbourhood Area with modifications agreed at the Decision Session;

**Option 3** – refuse the revised boundary application.

## **Analysis**

12. Officers are satisfied that the revised boundary application meets the statutory requirements. The letter from Stockton-on-the-Forest Parish Council that was submitted alongside the application confirms that an agreement has been made between the two Parishes. Given that no responses have been received from the duly publicised applications, as further stages of the Neighbourhood planning process are undertaken the Council will have a role in ensuring that the Neighbourhood Planning group is engaging with the community.
13. Officers therefore recommend that Option 1 is agreed to allow Strensall with Towthorpe Parish Council to progress with the production of a Neighbourhood Plan. The alternative Options 2 and 3 do not support the revised boundary as submitted and are not recommended.
14. There is also a statutory requirement to consider whether the authority should designate the area proposed as a business area. As the area is not wholly or predominantly business in nature, it is not considered appropriate to designate the area as a business area.

## **Next Steps**

15. If Option 1 is approved, Strensall with Towthorpe Parish Council can continue to prepare the Neighbourhood Plan, including the revised area, with appropriate advice and assistance from the Council.
16. Once a draft Plan has been produced, Strensall with Towthorpe Parish Council is then required to undertake pre submission consultation by publicising the proposals and inviting representations for a period of not less than 6 weeks.
17. Strensall with Towthorpe Parish Council can then submit the Neighbourhood Plan to the Council along with a consultation statement containing details of those consulted, how they were consulted, summarising the main issues and concerns raised and how these have been considered, and where relevant addressed in the proposed Neighbourhood Plan.
18. On receipt of the draft Neighbourhood Plan, the Council needs to publicise the Plan and invite representations for a period of not less than 6 weeks. Once the Council is satisfied that the Plan meets the

requirements of the Town and Country Planning Act 1990 the Council then appoints an independent inspector for public examination of the Plan. The Plan must then be voted on in a local referendum before it can be 'made' by Council resolution.

### **Council Plan**

19. The proposed Strensall with Towthorpe Neighbourhood Plan will be a positive contribution to the Council Plan priority of '*A council that listens to residents - to ensure it delivers the services they want and works in partnership with local communities*'.

### **Implications**

20. **Financial/Programme** – If a neighbourhood plan for Strensall with Towthorpe progresses to independent examination, the council will be required to pay for the examination and the subsequent referendum. The costs of these statutory processes will be met in part by central government funding sources from the Department for Communities and Local Government. Any shortfall will need to be accommodated within existing resource.
21. **Human Resources** – None.
22. **Equalities** – None.
23. **Legal** – The designation of Neighbourhood Plan Areas is to be made in accordance with the Neighbourhood Planning (General) Regulations 2012, the Neighbourhood Planning (General) (Amendment) Regulations 2015, the Neighbourhood Planning (General) and Development Management Procedure (Amendment) Regulations 2016 and the provisions of the Localism Act 2011.
24. **Crime and Disorder** – None.
25. **Information Technology** – None.
26. **Property** – None.

### **Risk Management**

27. No significant risks are associated with the recommendation in this report have been identified.

**Recommendations**

28. The Executive Member is recommended to:

- (i) Approve the revised boundary application for the Strensall with Towthorpe Neighbourhood Plan area as per Option 1.

Reason: To allow the Strensall with Towthorpe Parish Council to continue to progress a Neighbourhood Plan for the Strensall with Towthorpe area.

**Contact Details:**

**Authors**

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Tel No: (01904) 551667

**Chief Officer Responsible for the report**

Michael Slater  
Assistant Director Planning and Public Protection

**Report Approved**  **Date** 4-06-18

**Specialist Implications Officer(s)**

Patrick Looker  
Finance Manager  
Tel No: (01904) 55 1633

Sandra Branigan  
Senior Solicitor  
Tel No: (01904) 55 1040

**Wards Affected:**

Strensall Ward

All

**For further information please contact the authors of the report.**

**Abbreviations:**

MOD – Ministry of Defence  
NPPG – National Planning Practice Guidance  
PC – Parish Council

**Annexes:**

Annex A – Strensall with Towthorpe Neighbourhood Plan – Revised Boundary Application

**Strensall with Towthorpe Parish Council**

The Village Hall, Northfields, Strensall, YORK, YO32 5XW

Tel: 01904 491569

Email: [clerk-strensallpc@btconnect.com](mailto:clerk-strensallpc@btconnect.com)

Chairman: Mr A K Marquis

25<sup>th</sup> May 2017

[REDACTED]  
Development Officer  
West Offices,  
Station Rise  
YORK,  
YO1 6GA

Dear [REDACTED]

**STRENSALL WITH TOWTHORPE PARISH**  
**FURTHER APPLICATION FOR DESIGNATION OF NEIGHBOURHOOD PLAN AREA**

Further to the initial application dated 15<sup>th</sup> August 2015, for the designation of the Strensall with Towthorpe Parish as the area to be covered by the Strensall with Towthorpe Neighbourhood Plan, which was approved at the Executive Decision Meeting on 6<sup>th</sup> January 2016.

As you are aware the Parish Council has been in contact with yourselves and Stockton on the Forest Parish Council following the announcement on 7<sup>th</sup> November 2016 by the Ministry of Defence to dispose of several sites including Queen Elizabeth II Barracks and Towthorpe Lines.

The Parish Council believes that to avoid further congestion, especially at peak times, on Strensall Road that an alternate safe access to the A64 is vital. As it is understood that Stockton on the Forest Parish are not progressing with a Neighbourhood Plan the need to amend the boundary to include Towthorpe Moor Lane in its entirety and the junction with the A64 at Hazelbush crossroads was believed to be essential.

As a result of these communications the steering group met on 28<sup>th</sup> March 2017 and decided that a further application be made to amend the boundary of the approved designated area to include Towthorpe Moor Lane and the Hazelbush crossroads at the junction with the A64.

A copy of the response from Stockton on the Forest Parish is attached together with a revised map and application document suitably amended for your consideration.

Please advise if these documents are acceptable to commence the consultation process required to amend the Strensall with Towthorpe Neighbourhood Plan Designated Area.

Yours sincerely

[REDACTED]  
Tony Fisher (Chairman)

**STRENSALL WITH TOWTHORPE PARISH COUNCIL**

**APPLICATION TO CITY OF YORK COUNCIL FOR  
DESIGNATION OF NEIGHBOURHOOD PLAN AREA**

**1. INTRODUCTION**

Strensall with Towthorpe Parish is located in the Strensall Ward of the City of York Council and is some 6 miles north from the city centre of York. In 2009 the separate parishes of Strensall and Towthorpe, administered by one parish council, were combined into the parish of Strensall with Towthorpe. The village of Strensall and the hamlet of Towthorpe are included within the parish. The extensive MoD owned Queen Elizabeth Barracks, Towthorpe Lines Training Centre and the firing ranges are also contained within the parish and are collectively located on land known as Strensall Common although owned by the Crown as detailed in the 1884 Strensall Common Act. Strensall Common is a Site of Special Scientific Interest and the SSSI includes the MoD owned and Yorkshire Wildlife Trust owned land.

The attached map (Appendix A) shows the boundary of the parish and the additional part of Stockton on the Forest Parish.

**2. STATEMENT EXPLAINING WHY THE PARISH IS CONSIDERED AN APPROPRIATE NEIGHBOURHOOD AREA.**

Strensall with Towthorpe Parish Council plays a lead role in the parish and represents the interests of all its residents. The Parish Council, as a statutory consultee, deals with a substantial number of planning applications throughout the parish. Following consultation on 29<sup>th</sup> January 2015, between Parish Council Representatives and the Commanding Officer at Queen Elizabeth Barracks, it was agreed that the MoD owned land should also be included within any boundary for a Neighbourhood Plan. Strensall with Towthorpe Parish Council played a lead role in the 2011 appraisal of the three conservation areas within the parish – CAA 23 Strensall, CAA 31 Strensall Railway Buildings and CAA 32 Towthorpe. At the August 11<sup>th</sup> 2015 meeting of Strensall with Towthorpe Parish Council it was resolved that the Neighbourhood Plan Area boundary should be the parish boundary.



### **3. STRENSALL WITH TOWTHORPE PARISH COUNCIL AS RELEVANT BODY**

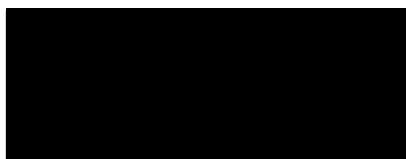
Strensall with Towthorpe Parish Council is the first tier of local government and enjoys support from the community. It is fully prepared to engage with the community to produce a Neighbourhood Plan in conjunction with Officers of City of York Council. The production of a Neighbourhood Plan is a logical step forward from the Village Design Statement which was approved by the Cabinet of City of York Council on 3<sup>rd</sup> March 2015. At the Annual Parish Meeting held in the Village Hall on 7<sup>th</sup> April 2015, following a presentation by [REDACTED] of City of York Council, the residents were given the opportunity to discuss the merits of having a Neighbourhood Plan and it was unanimously agreed that a plan should follow the successful production of the Village Design Statement.

### **4. REASON FOR AMENDMENT**

Following the announcement by the Ministry of Defence on 7<sup>th</sup> November 2016, to dispose of several sites including Queen Elizabeth II Barracks and Towthorpe Lines within Strensall with Towthorpe Parish, it is believed that to avoid further traffic congestion on Strensall Road that an alternate access to the A64 be considered. This alternate access would be from the junction of Strensall Road and Towthorpe Moor Lane to the junction of the latter with the A64 at Hazelbush crossroads. As Stockton on the Forest Parish is the responsible parish council for eastern part of this route but are not progressing with a neighbourhood plan it is believed that this alternate access is a vital part of the proposed development of the Ministry of Defence sites.

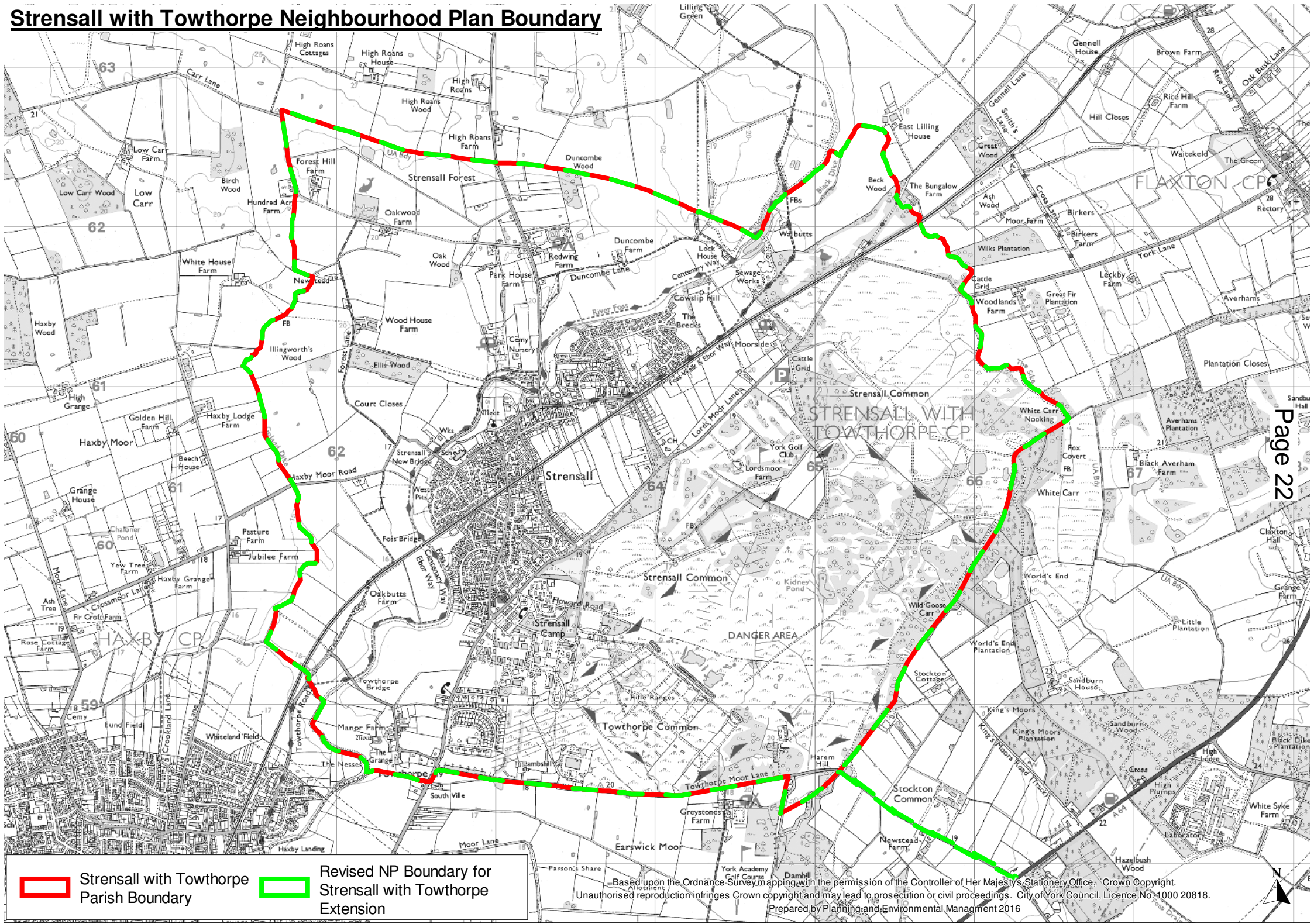
### **5. CONCLUSION**

Strensall with Towthorpe Parish Council looks forward to receiving formal designation of the revised Neighbourhood Plan area.



**T. Fisher**  
**Chairman**  
**Strensall with Towthorpe Parish Council**

# Strensall with Towthorpe Neighbourhood Plan Boundary



▭ Strensall with Towthorpe Parish Boundary  
▭ Revised NP Boundary for Strensall with Towthorpe Extension

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 Prepared by Planning and Environmental Management 2016



**Subject:** FW: Strensall with Towthorpe Neighbourhood Plan  
**From:** [REDACTED] <clerk-strensallpc@btconnect.com>  
**Date:** 03/03/2017 08:10  
**To:** [REDACTED]

For your information

**From:** [REDACTED]  
**Sent:** Thursday, March 2, 2017 1:43 PM  
**To:** [REDACTED]  
**Cc:** clerk-strensallpc@btconnect.com  
**Subject:** Strensall with Towthorpe Neighbourhood Plan  
**Importance:** High

Dear Sir/Madam

Thank you for your letter dated 15 February 2017, which was discussed at our meeting on 22 February 2017.

I can confirm that Parish Councillors unanimously approved your formal request to include a small part of this parish in your Neighbourhood Plan area, comprising the highway and verges of Towthorpe Moor Lane from the parish boundary to the A64 and a circle of 30 metres radius centred on the middle of the Hazelbush junction.

I trust you will find this all in order, however if you require anything further, do not hesitate to contact me.

Yours faithfully

[REDACTED]  
Parish Clerk  
Stockton-on-the-Forest PC

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